

TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

POLICY ADVISORY COMMITTEE

TO: Members, Policy Advisory Committee
FROM: Wendy Haslam, PAC Secretary
SUBJECT: Minutes of Meeting – January 22, 2007
DATE: January 23, 2007
C: R. Iassogna, A. Minotti, Board of Education Members, Principals

Members Present: Dawn Cantafio, Nancy Fisher, Cayla Cantafio, John Karpowich, Bruce Lippman, Barrett Fisher, Sue D'Amato, Lori King, and Wendy Haslam (recorded minutes).

The meeting was chaired by John Karpowich and called to order at 7:04 p.m.

First Order of Business: A motion was made to accept the minutes of the December 18, 2006, meeting; the motion was unanimously approved. John Karpowich introduced and welcomed new THS Student Representative, Barrett Fisher, and prospective member, Rebecca Leichsenring.

Agenda Items Discussed:

Standard of Conduct

Policy Code: JFC

(Sponsor: N. Fisher)

Nancy Fisher made the changes to this policy recommended at the last meeting. The policy was then forwarded to Board attorney, Carolyn Dugas, for review. The attorney recommended minor changes in wording, that Regulations II.b.1 and II.b.2 remain as originally written, and that the section on Conduct Leading to Disciplinary Action be put back in the policy. The attorney's suggestions were incorporated into the policy. A discussion ensued. This policy can be presented to the Board for a second reading and approval.

Directory Information

Policy Code: JP

(Sponsor: J. Karpowich)

John Karpowich revised this policy to reflect policy format and created two Denial of Permission to Release Information forms, one for military recruiters and institutions of higher education, and one for directory information. Dr. Vespe requested that each school forward the number of students opting out of releasing information to each of the following, directory information, institutions of higher education, and military recruiters. The following schools responded, Booth Hill, 38; Jane Ryan, 79; Madison, 67 directory information, 38 institutions of higher education, and 101 military; Frenchtown, 45; Tashua, 47 directory information, 12 institutions of higher education, 32 military, and 29 not applicable. A discussion ensued. PAC members recommended adding examples of institutions of higher education, civic and school related organizations, and state and governmental agencies that request student information. It was also recommended on Appendix A to create two boxes, one for releasing information to the media and one for civic or school related organizations and state or governmental agencies. PAC members recommended requesting opt out forms from other

districts. John Karpowich will make the changes to this policy recommended by PAC and it will be placed on the next PAC agenda for further review.

Other: Lisa Labella, Board member, requested that PAC review the Transfer/Finance Review Committee policy and recommended some changes. The Budget Transfer policy should also be reviewed as it refers to the Transfer/Finance Review Committee. Lori King agreed to sponsor these policies.

John Karpowich requested that sponsors of policies pending further action give the committee an update. Bob Pitzschler was not present to discuss Military Leave (Policy Code: GCBDA), Disaster Policy (Policy Code: EBCA), Leave of Absence (Policy Code: GCBD), and Student Absences and Procedures, Grades K-8 (JEDA). John Karpowich suggested that other PAC members might want to sponsor one or two of these policies to help reduce Bob's workload. John also informed members that at the last Board meeting there was discussion regarding establishing a safety committee which might affect the Disaster Policy and the General Facility Safety Policy (Policy Code: GBE/JHF) which Nancy Fisher is sponsoring. Dawn Cantafio will be meeting with Dr. Cialfi January 26 to discuss Curriculum Development (Policy Code: IF) and Promotion/Retention/Acceleration (Policy Code: IKE). Judy Locke is currently on leave, when she returns she will forward changes to the Health Care Plans/Emergency Care Plans for Students with Acute and Chronic Health Care Needs policy. Bruce Lippman has made changes to the Trumbull High School Performance Standards Requirements for Graduation in 2006 and Subsequent (Policy Code: IKC) and forwarded the policy to Dr. Tremaglio for review. He received policies from other districts for reference when reviewing the Home/School Academic Study policy (Policy Code: IKB). Dawn Cantafio and Sue D'Amato have gathered information for the Volunteer Screening policy. A discussion ensued. PAC members did not wish to pursue fingerprinting of volunteers at this time but recommended that the policy address volunteer responsibilities and behavior. Professional Scholarship (Policy Code: GCQBA) and Surveys of Students (Policy Code: JOA) need sponsors.

John Karpowich forwarded an article from the Stamford Advocate , *Stamford Still Not in Full Compliance with Laws on Meetings*, regarding FOI compliance. He complimented Wendy Haslam on doing a good job.

A discussion ensued regarding sponsors of policies presenting their policies to the Board. Whenever possible, the sponsor should present their policies to the Board, unless there are time constraints or extenuating circumstances, then Dr. Vespe is available to present policies to the Board.

The meeting adjourned at 8:39 p.m.