

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Policy Committee  
of the  
Trumbull Board of Education

Regular Meeting

Long Hill Administration Building Conference Room  
Tuesday, November 20, 2018 – 5:30 p.m.

MINUTES

I. Preliminary Business

A. Call to Order / Introduction – The meeting was called to order by Ms. Petitti, acting as chair, at 5:31 p.m.

Members present

Kathleen Fearon, BOE member  
Marie Petitti, BOE member  
Jonathan S. Budd, Ph.D., administrative designee  
John Mastrianni, TEA representative  
Paul Coppola, TAA representative  
Michael Buswell, parent representative  
Jeffrey Mullins, parent representative  
JeTaya Ortiz, parent representative  
Deborah Herbst, community representative  
Anthony Iannini, community representative  
Howard Qian, student representative

Members absent

Jackie Norcel, Chair, BOE member

Lucinda Timpanelli, BOE member

B. Correspondence – Dr. Budd conveyed the regrets of Ms. Norcel in being absent from the meeting. There was no other correspondence.

C. Public Comment – Ms. Timpanelli thanked the new parent and community representatives to the Committee for their willingness to serve the Town of Trumbull and the Board of Education.

II. Reports / Action Items

A. Approval of Minutes – Regular Meeting, July 17, 2018 – Dr. Fearon moved to approve the minutes; it was seconded by Ms. Petitti, and unanimously agreed to.

- B. Report, Administrative Designee – Dr. Budd welcomed the new parent and community representatives to the Committee; Mr. Buswell, Mr. Mullins, Ms. Ortiz, Ms. Herbst, and Mr. Iannini introduced themselves to the other Committee members, who also extended a welcome to the new members.
  
- C. Approval of 2019 Policy Committee Meeting Dates – Dr. Budd presented the 2019 Policy Committee Meeting Dates included in the Committee packet. Ms. Petitti moved to accept those 2019 Curriculum Committee Meeting Dates, and Dr. Fearon seconded. The motion was unanimously agreed to.
  
- D. Board of Education Meeting Updates
  - a. July 24, 2018 First Readings – In Ms. Norcel’s absence, Dr. Budd noted that the Board heard First Readings of the following fifteen policies as presented at its July 24, 2018 meeting.
    - i. Pay to Participate, Policy Code 5138
    - ii. Interscholastic Athletics, Policy Code 5150
    - iii. Reporting of Child Abuse, Neglect, and Sexual Assault, Policy Code 5141.4
    - iv. Health Assessments and Immunizations, Policy Code 5141.3
    - v. Student Data Protection, Policy Code 3520.13
    - vi. Student Network/Internet Use, Policy Code 6141.321
    - vii. Student One-to-One Device Insurance Program, Policy Code 5143.2
    - viii. Automated Calls/Text Messages, Policy Code 1110.4
    - ix. Attendance Grades K-8, Policy Code 5113.1
    - x. High School Attendance / Loss of Credit, Policy Code 5113
    - xi. Curriculum Development, Policy Code 6141
    - xii. Instructional Use of Commercially-Produced Media, Policy Code 6177
    - xiii. Field Trips, Policy Code 6153
    - xiv. Facilities Committee, Policy Code 9134
    - xv. Accidents and Sudden Illnesses Occurring in Schools, Policy Code 5141

The Board suggested no substantive revisions, so these policies were returned to the Board for Second Readings on August 28, 2018.

- b. August 28, 2018 Second Readings – In Ms. Norcel’s absence, Dr. Budd noted that the Board approved the following fourteen policies as presented at its August 28, 2018 meeting.
  - i. Pay to Participate, Policy Code 5138
  - ii. Interscholastic Athletics, Policy Code 5150
  - iii. Reporting of Child Abuse, Neglect, and Sexual Assault, Policy Code 5141.4
  - iv. Health Assessments and Immunizations, Policy Code 5141.3
  - v. Student Data Protection, Policy Code 3520.13
  - vi. Student Network/Internet Use, Policy Code 6141.321
  - vii. Student One-to-One Device Insurance Program, Policy Code 5143.2
  - viii. Automated Calls/Text Messages, Policy Code 1110.4
  - ix. Attendance Grades K-8, Policy Code 5113.1

- x. High School Attendance / Loss of Credit, Policy Code 5113
- xi. Curriculum Development, Policy Code 6141
- xii. Instructional Use of Commercially-Produced Media, Policy Code 6177
- xiii. Field Trips, Policy Code 6153
- xiv. Accidents and Sudden Illnesses Occurring in Schools, Policy Code 5141

In addition, the Board tabled approval of the proposed new policy Facilities Committee, Policy Code 9134.

- c. Use of Public School Buildings and Sites, Policy Code 1330 – In Ms. Norcel’s absence, Dr. Budd noted that the proposed revision to this policy, effective October 29, 2018, was approved by the Board, in conjunction with a related policy revision by the Town of Trumbull Town Council, on the timeline listed in the Committee’s agenda for the evening.

### III. Policy Review/Discussion

- A. Drug and Alcohol Testing and Required Training for School Bus Drivers, Policy Code 4212.42 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on November 27, 2018.
- B. Administration of Medication by School Personnel, Policy Code 5141.21 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on November 27, 2018.
- C. Security Checks, Policy Code 4212.5 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on November 27, 2018.
- D. Use of Physical Force: Seclusion and Restraint, & Exclusionary Timeout, Policy Code 5144.1 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on November 27, 2018.
- E. Eligibility to Attend Trumbull Public Schools, Policy Code 5111 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on November 27, 2018.
- F. Trumbull High School ~~Performance Standards Requirements for Graduation Requirements~~, Policy Code ~~5123.1~~ 6146 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on November 27, 2018.

### Adjournment

Ms. Petitti moved to adjourn the meeting at 6:39 p.m.; it was seconded by Dr. Fearon, and unanimously agreed to.