

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Policy Committee  
of the  
Trumbull Board of Education

Regular Meeting

Long Hill Administration Building Conference Room  
Tuesday, February 5, 2019 – 5:30 p.m.

MINUTES

I. Preliminary Business

- A. Call to Order / Introduction – The meeting was called to order by Ms. Chory, acting as chair, at 5:35 p.m.

Members present

Loretta Chory, BOE member  
Kathleen Fearon, BOE member  
Jonathan S. Budd, Ph.D., administrative designee  
John Mastrianni, TEA representative  
Paul Coppola, TAA representative  
Michael Buswell, parent representative (arrived at 5:43 pm)  
Jeffrey Mullins, parent representative  
JeTaya Ortiz, parent representative (arrived at 5:50 pm)  
Deborah Herbst, community representative  
Anthony Iannini, community representative  
Howard Qian, student representative

Members absent

Jackie Norcel, Chair, BOE member  
Marie Petitti, BOE member

- B. Correspondence – Dr. Budd conveyed the regrets of Ms. Norcel and Ms. Petitti in being absent from the meeting. There was no other correspondence.
- C. Public Comment – There was no Public Comment. Ms. Chory asked that the Committee consider reviewing the Budget Transfer policy based on recent advice on the general issue from CABE.

II. Reports / Action Items

- A. Approval of Minutes – Regular Meeting, November 20, 2018 – Dr. Fearon moved to approve the minutes; it was seconded by Ms. Herbst, and unanimously agreed to.
- B. Report, Administrative Designee – Dr. Budd noted that his comments would come in relation to each policy on tonight's agenda.

### C. Board of Education Meeting Updates

- a. November 27, 2018 First Readings – In Ms. Norcel’s absence, Dr. Budd noted that the Board heard First Readings of the following six policies as presented at its November 27, 2018 meeting.
  - i. Drug and Alcohol Testing and Required Training for School Bus Drivers, Policy Code 4212.42
  - ii. Administration of Medication by School Personnel, Policy Code 5141.21
  - iii. Security Checks, Policy Code 4212.5
  - iv. Use of Physical Force: Seclusion and Restraint, & Exclusionary Timeout, Policy Code 5144.1
  - v. Eligibility to Attend Trumbull Public Schools, Policy Code 5111
  - vi. Trumbull High School ~~Performance Standards Requirements for Graduation Requirements~~, Policy Code ~~5123.1~~ 6146

The Board suggested no substantive revisions, so these policies were returned to the Board for Second Readings on January 8, 2019.

- b. January 8, 2019 Second Readings – In Ms. Norcel’s absence, Dr. Budd noted that the Board approved the following six policies as presented at its August 28, 2018 meeting.
  - i. Drug and Alcohol Testing and Required Training for School Bus Drivers, Policy Code 4212.42
  - ii. Administration of Medication by School Personnel, Policy Code 5141.21
  - iii. Security Checks, Policy Code 4212.5
  - iv. Use of Physical Force: Seclusion and Restraint, & Exclusionary Timeout, Policy Code 5144.1
  - v. Eligibility to Attend Trumbull Public Schools, Policy Code 5111
  - vi. Trumbull High School ~~Performance Standards Requirements for Graduation Requirements~~, Policy Code ~~5123.1~~ 6146

### III. Policy Review/Discussion

- A. Fire Safety & Crisis Response, Policy Code 6114.1 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy, with revision, to the Board for a First Reading on February 12, 2019.
- B. English Language Learners, Policy Code 6141.311 – Dr. Budd presented the proposed new policy in this evening’s packet. The Committee unanimously agreed to bring the policy to the Board for a First Reading on February 12, 2019.
- C. Suicide Prevention/Intervention, Policy Code 5141.5 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy, with revision, to the Board for a First Reading on February 12,

2019, and to request waiver of the typical 30-day minimum between First and Second Readings to expedite implementation of this revised policy.

- D. High School Attendance / Loss of Credit, Policy Code 5113 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy, with revision, to the Board for a First Reading on February 12, 2019.
  
- E. Attendance Grades K-8, Policy Code 5113.1 – Dr. Budd presented the proposed revised policy in this evening’s packet. The Committee unanimously agreed to bring the policy, with revision, to the Board for a First Reading on February 12, 2019.

Adjournment

Dr. Fearon moved to adjourn the meeting at 6:33 p.m.; it was seconded by Ms. Chory, and unanimously agreed to.