

Trumbull Public Schools
Trumbull, Connecticut
Trumbull Board of Education Policy Committee
Regular Meeting – July 15, 2015
Long Hill Administration Building Assembly Room

The Trumbull Board of Education Policy Committee convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Rosemary Seaman, Chair, BOE member
Loretta Chory, BOE member
Susan LaFrance, BOE member
Dr. Jonathan Budd, Central Office Rep
Patricia Frillici, TAA Rep
Laura McNaughton, TEA Representative
Jennifer Mottolese, Parent Rep
Bryan Woodward, Parent Rep
Cindy Katske, Community Rep
Kristine Kelty Murano, Parent Rep

Members absent:

Mary Pierson, Community Rep

Rita Ciarmella, Admin. Assistant

Agenda Item I—Preliminary Business

- A. Introduction—The meeting was called to order at 5:30 p.m. Mrs. Seaman introduced Dr. Jonathan Budd, Director of Curriculum, Instruction and Assessments as the new Central Office representative and welcomed him to the Committee.
- B. Correspondence—There was no correspondence.
- C. Public Participation—There were no public comments.

Agenda Item II—Consent Agenda

- A. Approval/Minutes 6/17/15 meeting—By unanimous consent of members present at that meeting, the minutes were approved as presented.

Agenda Item III—Reports

- A. Board Meetings—Mrs. Seaman conveyed the Board of Education (BOE) met on July 14, 2015 for a regular meeting. Electronic Monitoring of the Workplace was presented to the Board for a second reading and was approved.

Agenda Item IV—Policy Review/Discussion

- A. Bullying Prevention and Intervention, Policy Code 5131.911—Dr. Budd conveyed that this policy was given to the Board’s attorney and is still being reviewed. Several committee members expressed a desire to have some discussion at this time. Items discussed included: state statutes; removal of commencement dates on the Safe School Climate Plan; clarification of relationship between teen dating violence, bullying, and

suicide; and disciplinary action. Several questions were raised which will be forwarded to the Board's attorney. This policy is continued for discussion at the next meeting.

- B. Non-Discrimination in Instruction/Classroom, Policy Code 6121.4—Dr. Budd conveyed that this policy is a combination of two policies, Non-Discrimination in Instruction and Non-Discrimination in the classroom. Both policies were reviewed by the Board's attorney who advised that the policies be combined and provided language for the new policy. Discussion ensued regarding the inclusion of Boy Scouts, timeframe and procedures for reporting incidents and filing of Office of Civil Rights (OCR) complaints. Several questions were raised which will be forwarded to the Board's attorney. This policy is continued for discussion at the next meeting.
- C. Affirmative Action, Policy Code 4000.1—Dr. Budd shared that this policy and Non-Discrimination in Employment were updated to reflect the inclusion of protected classes of people and was reviewed by the Board's attorney. As the Committee had no changes, this policy will be brought to the Board for a first reading in August.
- D. Non-Discrimination in Employment, Policy Code 4111.1—see previous agenda item.
- E. Reporting to Parents, Policy Code 5124—This policy was thoroughly reviewed by school principals and was brought to the Board for a first reading on January 6, 2015. Considerable discussion ensued regarding: timing of parent conferences; use of Infinite Campus parent portal for reporting student progress; number of report cards per year on the elementary and middle school level; providing "hard" copy of progress reports to parents/guardians; and having consistency among schools with the updating of student assessment results on Infinite Campus. Dr. Budd suggested that new Director of Digital Learning be asked to come to a committee meeting to review the use of the parent portal. This policy is continued for discussion at the next meeting.
- F. Civility and Decorum, Policy Code 1316.1—Mrs. Seaman conveyed that she constructed this policy from language of area districts' and CAFE policies. Mrs. Seaman asked Committee members to review this policy and several members asked for the back-up materials used to develop the policy. This policy is continued for discussion at the next meeting.
- G. Audit Committee of the Board of Education, Policy Code 9133—This policy was first reviewed by the committee at their April 22, 2015 meeting. Language changes were made at that time. Mrs. Chory conveyed that since then, this policy has evolved and has been reviewed by the Board's attorney and BOE member Attorney Jeffrey Donofrio. Both Mrs. Chory and Dr. Budd reviewed the contents of the policy and noted that the BOE's by-laws would have to be changed to reflect the addition of the Audit Committee. Considerable discussion ensued regarding the composition of members and their role/duties, the development of risk assessments, and inclusion of Town Auditor as an ex-officio member of the Audit Committee. It was suggested that the Board's attorney further review concerns. This policy is continued for discussion at the next meeting.

Agenda Item V—Future Discussion

Dr. Budd commented that some work needed to be done with the Attendance and Field Trip policies and they will be brought to committee at the next meeting. He also reviewed Policy Overviews for the following policies: Special Education, Individualized Education Program/Special Education, Pre-School Special Education and Use of Physical Force/Restraints. These policies will be brought for discussion at the next meeting.

Adjournment

The meeting adjourned at 7:48 p.m. The next Policy Committee meeting will take place August 19, 2015 at 5:30 p.m.