

**Trumbull Public Schools**  
**2021-2022 REQUEST FOR PROFESSIONAL DAY LEAVE**



Name: \_\_\_\_\_ Date Submitted\*: \_\_\_\_\_

School / Office: \_\_\_\_\_

Day(s) & Date(s) of Requested Professional Day Leave: \_\_\_\_\_

Description of Workshop / Conference / Activity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Connection between Requested Professional Day Leave 2021-2022 District Goals *see reverse* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (continue on the reverse if necessary)

How do you plan to bring your learning back to your school, district or team? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(continue on the reverse if necessary)

Costs:	Amount	Charge to
Registration		
Transportation		
Meals		
Other (please specify)		
TOTAL		

Is substitute coverage required?     Yes     No

*Note: Once this form has been approved, Central Office personnel will create the absence in AESOP.*

Routing:

Approved     Denied    Principal / Supervisor: \_\_\_\_\_

Approved     Denied    Director of PPS (if required) \_\_\_\_\_

Approved     Denied    Assistant Superintendent \_\_\_\_\_

*\*Completed forms must be submitted from Principal/Supervisor to Assistant Superintendent no less than one week prior to the requested professional day(s). Please attach relevant brochure/information to this form. 8/2021*

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The Trumbull Public Schools 2021-2022 district goal is to strengthen student achievement with an emphasis on critical skills for all learners via:

- (1) strong implementation of newly-revised curricula;
- (2) strong implementation of best instructional practices to support student-centered learning across grades and curricular areas, including the best implementation of digital learning;
- (3) strong internal assessments [Assured Performance-Based Assessments] to benchmark student performance, and reporting of such student performance to external constituents, including parents;
- (4) strong systems of support, including academic, social, and emotional, for students demonstrating difficulty in attaining specified learning targets and students to be accelerated into advanced learning opportunities; and
- (5) strong District and school performance on standardized assessments of student performance, including student growth metrics for SB & NGSS & SAT, and % of course/exam participation for AP, and improved performance where necessary.

Additional Information:

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